



PROPOSAL PAPER

Certified Healthcare Facility Manager



COURSE	Certified Healthcare Facility Manager (CHFM)
CERTIFICATE AWARDED BY	OTHM Qualifications & UniMAP
CERTIFICATE LEVEL	Level 5
INTAKE	1/2025

1.0 COURSE DESCRIPTION:

OTHM is a UK's based Awarding Organization regulated by OFQUAL (Office of the Qualifications and Examinations Regulation) and has a numerous delivery centre globally to deliver their qualifications with the objectives to uphold the integrity of qualifications and assessments to provide British Standard Qualifications globally, to promote professionalism, to promote ethical practice and to promote equality and diversity. Mega Jati Academy is one of the Approved Centre of OTHM Qualifications United Kingdom in promoting with registration number DC2012488 and delivering international Endorsed Learning Program (ELP) by OTHM Qualifications particularly in Construction Industry at Level 5, 6 and 7 European Qualification Frameworks (EQF).

Mega Jati Academy is a Certified, Approved Training Provider registered with the Ministry of Finance Malaysia (MOF), Human Resource Development Corporation (HRDCorp), Construction Industry Development Board Malaysia (CIDB), OTHM Qualifications (OTHM) and Malaysia Board of Technologist (MBOT) delivering construction-based training for construction personnel in Malaysia. This Proposal will outline the collaboration brief between the Centre for Professional Development & Continuing Education (PDCE), and Mega Jati Academy Sdn Bhd (MJA) in this University's Professional Certificate in Facility Management Specialist (Healthcare Services) starting from June 2022.

The Certified Healthcare Facility Manager (CHFM) program is a professional certification designed to equip participants with essential skills and knowledge to effectively manage and maintain healthcare facilities. Accredited by OTHM Qualifications, this Level 5 certification is internationally recognized, ensuring participants gain a solid foundation in healthcare facility management principles while adhering to global standards.

Healthcare facilities are complex environments that require precise management to ensure safety, compliance, and operational efficiency. This course covers key areas such as facility planning, maintenance, healthcare regulations, safety and risk management, energy efficiency, and emergency preparedness. Participants will also gain insights into modern technologies and sustainability practices relevant to healthcare infrastructure.

2.0 LEARNING OBJECTIVES:

- **Develop Core Competencies:** Equip participants with a comprehensive understanding of healthcare facility management principles, including maintenance, operations, and strategic planning.
- **Enhance Safety and Compliance:** Ensure participants understand healthcare regulations, standards, and best practices to maintain safety, regulatory compliance, and quality in healthcare environments.
- **Build Leadership and Decision-Making Skills:** Foster the ability to lead multidisciplinary teams, manage resources effectively, and make informed decisions in complex healthcare settings.
- **Encourage Technological Integration:** Introduce modern technologies and digital tools to enhance the efficiency and effectiveness of healthcare facility operations.
- **Support Career Advancement:** Provide participants with a recognized Level 5 certification that demonstrates their expertise and readiness for senior roles in healthcare facility management.

3.0 PRE-REQUISITE:

- 1) SPM or equivalent (formal education) with 5 years working experience in healthcare facility field OR,
- 2) Any relevant certificate with Level 4 in construction/facility field with working experience 3 years in healthcare facility field, OR
- 3) Diploma in non-construction/facility course with working experience 3 years in healthcare facility field, OR
- 4) Diploma in construction/facility related course with working experience 2 years in healthcare facility field, OR
- 5) Degree in non-construction/facility course with working experience 2 years in healthcare facility field, OR
- 6) Degree in construction/facility related course with working experience 1 years in healthcare facility field, and

By OTHM: “For learners to be successful on our qualifications which are taught and assessed in English, it is critical that they have an appropriate level of English language skills. The following clarifies the requirements for all centres when accepting applicants onto our qualifications. Learners are expected to be able to demonstrate English language comprehension at a level equivalent to IELTS (International English Language Testing System) to be able to study our qualifications.”

Source:<https://http://www.othm.org.uk/englishlanguage.html>

4.0 COURSE DELIVERY:

Course Duration	<ul style="list-style-type: none"> • 20 Days
Course Delivery	<ul style="list-style-type: none"> • Learning Portal (LMS) This course will be conducted online using the facilities developed by Mega Jati Academy, namely Learning Management System (LMS). All learning materials such as notes, quizzes, interactive videos and exercises can be found in the LMS. Each participant will be given an LMS account after class start. • Interactive class with Trainer Interactive classes with trainer will also be held according to the schedule that will be given to students. This is to make it easier for students to communicate with the Trainer if they do not understand the syllabus they are studying. Recording will upload in LMS for references purpose. • Support Group Participants will be added to WhatsApp group together with trainer. Participants can directly have a discussion with trainer if not understand the module or having problem with the module.
Language	<ul style="list-style-type: none"> • English and Bahasa Melayu
Assessment Method	<ul style="list-style-type: none"> • Knowledge Assessments per Modules • Performance Assessments
Course Registration	<ul style="list-style-type: none"> • https://www.megajatiacademy.com/chfm
Learning Effort	<ul style="list-style-type: none"> • 20-28 hours/week
Learning Modules	<ul style="list-style-type: none"> • Click here to preview CHFM modules
CPD Awarded	<ul style="list-style-type: none"> • CPD MBOT • CCD BEM (Applying Subject for approval)

5.0 PROGRAM FEE

The published fees for this program are as follows:

NO	DETAIL	FEE
1	Certified Healthcare Facility Manager	RM 8,880/pax

The fee proposed is inclusive all for Mega Jati Academy's expenses **excluding** 8% service tax and this course is **HRD-Corp Claimable under SBL-KHAS Scheme.**

6.0 COURSE SCHEDULE

Module Number	Module Name	Date	Time
M1	Healthcare Facility Management & Setup	18.11.2024	9am-1pm
M2	Healthcare Legislation and Regulation		
M3	FM Contract & Finance Administration		2pm-5pm
M4	Roles and Responsibility of Project Team		
M5	Communication, Liaison & Entrepreneurship	19.11.2024	9am-1pm
M6	Safety, Health, Environment and Professional Ethics		
M7	Resources and QMS Administration		2pm-5pm
M8	Operation and Maintenance	20.11.2024	
M9	Event Management & Emergency Response		9am-1pm
M10	Facility Management Monitoring and Control		
M11	Assets Management in Healthcare	20.11.2024	2pm-5pm
M12	Technical and Support Services	21.11.2024	9am-1pm
M13	Operational Services Management		2pm-5pm
M14	Sustainability Healthcare Facility Management	25.11.2024	9am-1pm
M15	Energy Management in Healthcare Services		2pm-5pm


7.0 PAYMENT METHOD



Bank Islam Malaysia Berhad

Bank Transfer/Cheque
1427-401000-7241


Mega Jati Academy Sdn. Bhd.



HRDC Claimable

1240301V

Mega Jati Academy Sdn. Bhd.



e-Perolehan

Vendor e-Perolehan number
eP-1008I0BK3

Mega Jati Academy Sdn. Bhd.



CHIP® Online Payment Gateway

Credit/Debit Card:
www.payment.megajatiacademy.com

Mega Jati Academy Sdn. Bhd.

8.0 POSTER PROGRAM

Mega Jati Academy in collaboration with Professional Development Continuing Education (PDCE), University Malaysia Perlis (UniMAP) are dedicated to provide quality training in the field of healthcare facility management. Our courses are designed to equip students with the skills and knowledge necessary to become successful healthcare facility managers. We strive to provide a learning environment that is stimulating and supportive for all of our students.

Date	Speaker	Time	Module
22.04.2025	Ts. Mohd Sharif	9am-1pm	M01: Healthcare Facility Management & Setup
			M02: Healthcare Legislation and Regulation
		2pm-5pm	M03: FM Contract & Finance Administration
			M04: Roles and Responsibility of Project Team
23.04.2025	Ts. Mohd Sharif	9am-1pm	M05: Communication, Liaison & Entrepreneurship
			M06: Safety, Health, Environment and Professional Ethics
		2pm-5pm	M07: Resources and QMS Administration
			M08: Operation and Maintenance
24.04.2025	Ts. Mohd Sharif	9am-1pm	M09: Event Management & Emergency Response
	Mr. Muhammad Mazree	2pm-5pm	M10: Facility Management Monitoring and Control
28.04.2025	Ir. Dr. Khairul Azmy	9am-1pm	M11: Assets Management in Healthcare
	Ir. Ts. Lau Yew Nen	2pm-5pm	M12: Technical and Support Services
	Ir. Zuhairi Yusoff	9am-1pm	M13: Operational Services Management
29.04.2025	Mr. Mohd Shahrizad	2pm-5pm	M14: Sustainability Healthcare Facility Management
	Mr. Mohd Shahrizad	2pm-5pm	M15: Energy Management in Healthcare Services

Completed a course will benefits student with:

1. Certified Healthcare Facility Manager by OTHM
2. Int. Professional Certificate from UniMAP
3. Certificate of Achievement by MJA

Course Fee:

Course fee for Malaysian: **RM 8,880** | Course fee for non-Malaysian: **USD 2,500**



Any inquiries please contact us at:
+6012 697 6429 (Ms. Aliya)

Please log on to our website for more info:
www.megajatiacademy.com/chfm

9.0 OTHM APPROVAL LETTER



17 March 2023

Adj Prof IR DR Arkam Bin Che Munaaim
CEO
Mega Jati Academy
No.14-1, Jalan Marikh CB U5/CB
Section U5, 40150 Shah Alam
Selangor Darul Ehsan
Malaysia

+44 (0)20 7118 4243
info@othm.org.uk
www.othm.org.uk

8 Waterside Court
Galleon Boulevard
Dartford, Kent
DA2 6NX
United Kingdom

Centre No.: DC2012488

Sent by email: academy.mjc@gmail.com

Dear Adj Prof IR DR Arkam Bin Che Munaaim,

Programme Endorsement Confirmation

We are pleased to confirm approval of the following programme(s) under OTHM's Endorsed Learning Programmes (ELP) provision:

- Certified Healthcare Facility Manager (Level 5) - MJA230315

Please note that the programme(s) listed above is/are available to Mega Jati Academy only. Any changes to the programme(s) must be approved by OTHM.

Please feel free to contact either myself or any of our team members at the contact details in the right top corner of this letter should you require further information.

We would like to offer Mega Jati Academy team our best wishes for success with the above programme(s).

Sincerely yours,

A handwritten signature in black ink that reads "Patricia Land".

Patricia Land
Head of Operations
OTHM Qualifications
Email: p.land@othm.org.uk

10.0 SAMPLE OF CERTIFICATE



**CERTIFIED HEALTHCARE FACILITY MANAGER
(LEVEL 5)**

This is to certify that

YEW NEN LAU

has successfully completed an approved programme at

MEGA JATI ACADEMY

Awarded on 18 April 2023

European Qualifications Framework (EQF) Level 5
LRN: 220413065 | 110779 | DC2012488 | ELP: MJA230315
This certificate should be read in conjunction with the accompanying transcript

Issued on 18 April 2023




Patricia Land
Responsible Officer
OTHM Qualifications

SCAN TO VERIFY



ELECTRONIC DOCUMENT

73910004-01-MZ5A



TRANSCRIPT OF ACADEMIC RECORD

YEW NEN LAU

CERTIFIED HEALTHCARE FACILITY MANAGER (LEVEL 5)

The learner has been awarded the following credits for achieving the required learning outcomes of the unit(s) listed

MEGA JATI ACADEMY

UNIT REF	TITLE	LEVEL	CREDIT	ECTS	GRADE
CHFMS001	HEALTHCARE FACILITIES MANAGEMENT & SETUP	5	4	2	PASS
CHFMS002	HEALTHCARE LEGISLATION AND REGULATION	5	4	2	PASS
CHFMS003	FM CONTRACT & FINANCE ADMINISTRATION	5	4	2	PASS
CHFMS004	ROLES & RESPONSIBILITY OF PROJECT TEAM	5	4	2	PASS
CHFMS005	COMMUNICATION, LIAISON & ENTREPRENEURSHIP	5	4	2	PASS
CHFMS006	SAFETY, HEALTH, ENVIRONMENT AND PROFESSIONAL ETHICS	5	4	2	PASS
CHFMS007	RESOURCES AND QMS ADMINISTRATION	5	4	2	PASS
CHFMS008	OPERATION & MAINTENANCE	5	4	2	PASS
CHFMS009	EVENT MANAGEMENT & EMERGENCY RESPONSE	5	4	2	PASS
CHFMS010	FACILITY MANAGEMENT MONITORING & CONTROL	5	4	2	PASS
CHFMS011	ASSET MANAGEMENT IN HEALTHCARE	5	4	2	PASS
CHFMS012	TECHNICAL AND SUPPORT SERVICES	5	4	2	PASS
CHFMS013	OPERATIONAL SERVICES MANAGEMENT	5	4	2	PASS
CHFMS014	SUSTAINABLE HEALTHCARE FACILITIES MANAGEMENT	5	4	2	PASS
CHFMS015	ENERGY MANAGEMENT IN HEALTHCARE SERVICES	5	4	2	PASS

TOTAL CREDIT ACHIEVED: 60 | TOTAL ECTS CREDIT ACHIEVED: 30 | GRADING TYPE: PASS / FAIL

Language of assessment: English

European Qualifications Framework (EQF) Level 5
LRN: 220413065 | 110779 | DC2012488 | ELP: MJA230315
The learner has qualified for the above award on 18 April 2023

Issued on 18 April 2023



Patricia Land
Responsible Officer
OTHM Qualifications

SCAN TO VERIFY



ELECTRONIC DOCUMENT

81666242-01-OQ6T

OTHM Qualifications is a company limited by guarantee, registered in England & Wales, Company No. 04930176



Awarding Body: OTHM CERTIFIED FACILITY MANAGEMENT SPECIALIST (FMS®)
EUROPEAN QUALIFICATION FRAMEWORKS (EQF) LEVEL 5
APPROVED CENTRE: DC2012448 / ENDORSED LEARNING PROGRAM: MAJ230315

CERTIFICATE OF COMPLETION

It is hereby certified that

<<NAME>>, FMS®
<<ID NO>>

Has Completed a Course

FACILITY MANAGEMENT SPECIALIST FMS® CERTIFIED HEALTHCARE FACILITY MANAGER

AWARDED ON 07th APRIL 2023

ESTIMATED TOTAL EFFORTS : ± 120 HOURS
Learning Efforts: 5 Hours / Week x 4 Weeks x 3 Months
Assessment Efforts: 5 Hours / Week x 4 x 3 Months

PART-TIME LEARNING VIA
LEARNING MANAGEMENT SYSTEM PORTAL (LMS)

PROFESSIONAL DEVELOPMENT AND CONTINUING
EDUCATION (PDCE), UNIMAP

MEGA JATI ACADEMY SDN BHD

Muhammad Arkanudin Munaam

Adj. Prof. Ir. Dr. MUHAMMAD ARKANUDIN MUNAAM
CHIEF EXECUTIVE OFFICER
MEGA JATI ACADEMY SDN BHD

Assoc. Prof. Ts. Dr. NASSIRULHAMID
DIRECTOR, PDCE
UNIVERSITI MALAYSIA PERLIS

THIS CERTIFICATE NEED TO BE READ TOGETHER WITH AN OTHM® CERTIFICATION ISSUED BY
OTHM QUALIFICATION UNITED KINGDOM FOR A SUBSCRIBED QUALIFICATION FRAMEWORKS.

PAGE 1/2

INTERNATIONAL PROFESSIONAL CERTIFICATE

OTHM APPROVED
CENTRE:



COLLABORATION PARTNER



BOARD OF ENGINEERS MALAYSIA
SELF-DECLARE UNDER CATEGORY 1:
FORMAL EDUCATION
PROPOSED BEN IN CPD HOURS
Time Required factor - 2
No Limit per Year



MBOT 30 CPD
MBOT 600-12/01 (2022)

Verify Attendance



CERTIFIED HEALTHCARE FACILITY MANAGER (CHFM) PROFESSIONAL CERTIFICATE			
CANDIDATE'S NAME: TA. MOHNO SHARIF ZAKARIA		NIC/ID NO: 871102 5005	
RESULTS: COMPLETED		RECOMMEND TO ATTEND MINOR 4 / 5	
*View a summary on page 2			
REF	SPECIFIC CRITERIA	PROFICIENCY STATEMENT	ASSESS MARK
P01	KNOWLEDGE AND COMPETENCY	Healthcare Facility Manager Personnel who is knowledgeable, competent to facilitate, coordinate and fulfil the FFM in Healthcare Industry which works effectively to understanding the laws, regulations & administrative functions, control and design standards and requirements in the operation and maintenance working using the services of the healthcare facilities throughout the cycle operation (301, 302 & 303)	80.0 A
P02	HEALTHCARE LEGISLATION AND REGULATION	Healthcare Facility Manager Personnel who are well-versed in healthcare legislation & Regulation including Law & Regulation matter in relation to Health & Bioscience, Medical Device Authority (MDA), Regulation, Health Energy for Healthcare, Health & Laboratory, Regulation, Risk and Clinic Management that contributes and complies for the safe, functional and optimized operability of the healthcare facilities infrastructure under the care (302, 304 & 305)	80.0 A
P03	TECHNICAL SERVICES MANAGEMENT	Healthcare Facility Manager Personnel who able to formulate and deliver a satisfactory, effective and economic routine maintenance works activities for high quality and sustainable Technical Services including the Healthcare Facility Design and Civil Engineering Services, Facilities Management and Technical (FME), services Management, Customer Services & Budget Management, Risk Management in order to ensure safe and economic provision of operational services and maintenance across of works (304, 305 & 306)	80.0 A
P04	OPERATIONAL SERVICES MANAGEMENT	Healthcare Facility Manager Personnel who able to continuously apply a high quality Operational Services Management including able to include the objectives, prepare the annual technical and financial requirements for resolution of projects and creating the best practices in design Facilities Management Services (FMS), Operational Engineering Maintenance Services (OEMS), Health House Management Services (HHMS), Local and central Services (LCS), Healthcare Cleaning Services (HCS), activities that are industry compliance of the related acts, regulations and guidelines for a safe and sustainable healthcare facilities maintenance (304, 305 & 307)	80.0 A
P05	SUSTAINABILITY FACILITIES MANAGEMENT	Healthcare Facility Manager Personnel who sufficiently demonstrating the ability in ensuring sustainable maintenance of Sustainable Facilities across of works that including Contract and Procurement Management, Risk Management, maintenance Management, health maintenance, preventive diagnosis, performance measurement, checklist and audit (cost maintenance challenges) using both conventional and modern available tools in handling the works (305, 307 & 307a)	80.0 A
P06	HEALTHCARE ENERGY MANAGEMENT SERVICE	Healthcare Facility Manager Personnel who establish a range of activities and complete operational techniques in Healthcare Energy Management Services across a wide spectrum of operational programs for the safe of staff and others while also including planning, monitor and control the operation parameters (Healthcare energy management such as material, equipment and machinery that also includes the monitoring and control and safety of the plant, clean and operations in the activities of (Energy Management of Electrical Energy and including the work (305, 307 & 307a)	80.0 A
AVERAGE KNOWLEDGE & COMPETENCY		AVERAGE TOTAL MARKS (%) PER CRITERIA	80.0 A
AVERAGE SKILLS & KNOWLEDGE		AVERAGE MARKS (%) & CRITERIA	80.0 A
AVERAGE ATTITUDE		AVERAGE MARKS (%) & CRITERIA	80.0 A

MINOR 4	MINOR 5	MINOR 6	MINOR 7	MINOR 8	MINOR 9	MINOR 10	MINOR 11	MINOR 12	MINOR 13	MINOR 14	MINOR 15	MINOR 16	MINOR 17	MINOR 18	MINOR 19	MINOR 20	
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18

EXAMINER 1	EXAMINER 2
<i>[Signature]</i>	<i>[Signature]</i>
TA. MOHNO SHARIF ZAKARIA CERTIFIED FACILITY MANAGEMENT MANAGER (CFM)	[Signature] [Stamp]



Sijil Profesional

Adalah dengan ini diperakumkan bahawa

**Nama Peserta
No. Kad Pengenalan**

berjaya menamatkan Program
**Pengurus Fasilitas Penjagaan Kesihatan
(CHFM)**

Anjuran
**Universiti Malaysia Perlis
(UMAP)**
Dan
Mega Jati Academy Sdn Bhd

Pada
2024

(Tandatangan)
Timbalan Naib Canselor
(Akademik & Antarabangsa)
Universiti Malaysia Perlis



11.0 PROGRAM DIRECTOR

MUHAMMAD ARKAM B. CHE MUNAAIM



Adjunct Professor, PhD, PEPC, IntPE

PhD (Energy Conservation), USM, MSc. (Building Tech), USM

B. Elec. Eng (Hons), UTM; Dip. Elec. Eng. (Power), UTM

FIEM, MIET, MIEEEE, MACEM, ASEAN Eng, APEC Eng, ACPE, EMF IntPE, SPANQP, MGBC, REEM (ST), MMWA, FMySET, MINDS, MEPA, DPIN (MOHR), CCPM (CIDB), CBuildE (UK), FCABE (UK), MCI0B (UK),

CCPM Level 7 (OTHM, UK), FMS®, TTT (HRDCorp)

No 62 (First Floor) Bandar Puteri Jaya, Jalan BPJ 1/1 Seksyen 1, Sungai Petani, 08000, Kedah Darul Aman, MALAYSIA.

No.14-1, Jalan Marikh CB U5/CB, Section U5, 40150 Shah Alam, Selangor Darul Ehsan, MALAYSIA

E-Mail: arkam@engineer.com / H/P Number: +6016-3357727



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Muhammad Arkam Bin Che Munaaim, the recipient of Outstanding Leadership Award by Education 2.0 Conference in Dubai (2024), Productivity Champion Certification Category: LEADER and TALENT by Malaysia Productivity Corporation, MPC (2023), listed as Successful People in Malaysia (2022, 2023) 4th Edition and 5th Edition by Britishpedia Encyclopedia (Malaysia), British Publishing House, London. Listed as the recipient of Malaysian Top SME CEO Award, 2022 by Dreamtalents Media, Malaysia, awarded as the Building Engineer of The Year (2022) in Built Environment Awards 2022 by the Chartered Association of Building Engineers (CABE), United Kingdom in November 2022.

[Click here to get Speaker's CV](#)

EDUCATION

Doctor of Philosophy (Energy Conservation), University Science Malaysia, Penang, 2014.

Dissertation Title: The Assessment of Fibre Optic Daylighting Application for Interior Illumination in Malaysia Skies. Keywords: Remote Sourced Daylight, Fiber Optic Daylight, Fibre Optic Daylighting Malaysia

MSc. Building Technology, University Science Malaysia, Penang, 2010.

Bachelor in Engineering (Electrical) (Hons), University Technology Malaysia, 2000.

Diploma Electrical Engineering (Power), University Technology Malaysia, 1998.

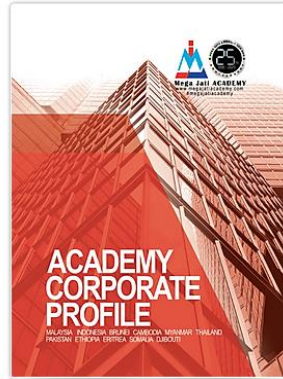
12.0 MEGA JATI ACADEMY

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All books provides you with the complete information of our nature of business in year 2024



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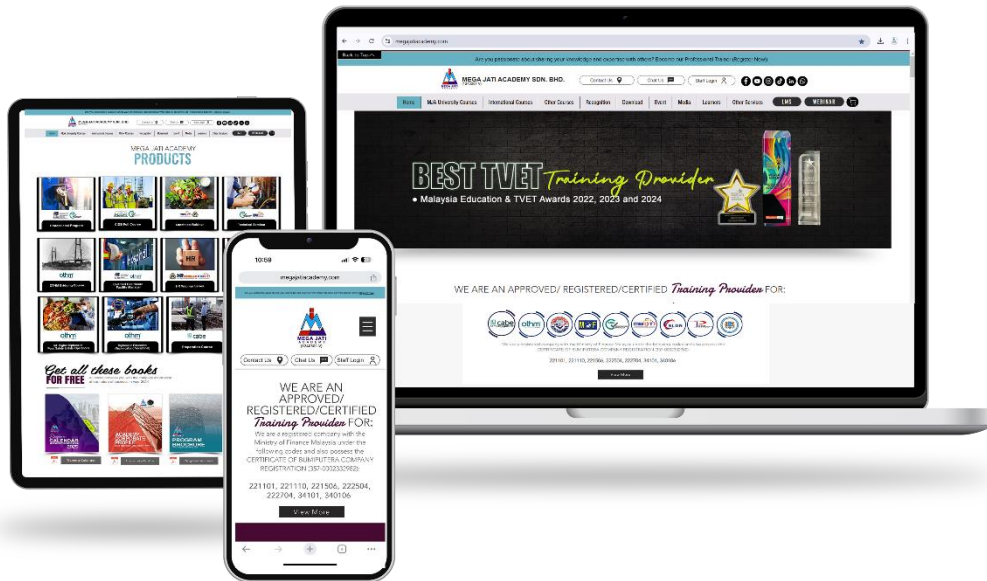
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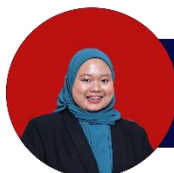


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Any inquiries regarding this proposal paper, you may contact me at:



ALIYA AZRINA
+6012 697 6429
Program Executive

